



ICT EQUIPMENT LOAN FORM

EQUIPMENT INFORMATION	
EQUIPMENT	
MODEL/TYPE	

EQUIPMENT DETAIL			
SERIAL NUMBER OF THE EQUIPMENT			
NOTEBOOK/MONITOR:	KEYBOARD:	MOUSE:	PRINTER:
OTHER/REMARKS			
PROVIDE BY			
DESIGNATION			
SIGNATURE/STAMP & DATE			

RECEIVED BY	
NAME	
DESIGNATION	
SIGNATURE & DATE	
NOTES	Programme : : Date : Time : Venue : Ext No/Hp No :

RETURN DETAIL	
NAME	
DESIGNATION	
SIGNATURE & DATE	
REMARKS	